

October 27, 2004

TO: Chief School Administrators
Charter School Lead Persons

FROM: Isaac Bryant, Assistant Commissioner
Division of Student Services

SUBJECT: District Evaluation of Supplemental Educational Services Providers

As required by the *No Child Left Behind Act* (NCLB), the New Jersey Department of Education (NJDOE) must monitor the performance of approved supplemental educational services (SES) providers annually. The state must develop standards and techniques for monitoring the providers' quality, performance, and the effectiveness of their services. These standards and techniques, as well as any findings resulting from the monitoring, must be reported to the public.

To fulfill its obligation, the New Jersey Department of Education (NJDOE) is collecting information from various sources. To receive feedback from districts, the NJDOE has created an on-line survey to collect student data and provider information.

The survey will enable the NJDOE to track the efficiency and effectiveness of the various SES providers that have participated in the provider program during the 2003-2004 school year (project period: September 1, 2003 to August 31, 2004). To help capture parent feedback, a sample parent evaluation form is also attached, so parents can convey their opinions about the academic services their children received from a particular SES provider. Additional surveys are attached that can be used to collect information from teachers and students as well.

The district survey is only one method the NJDOE will use to evaluate New Jersey's approved SES providers. A total of four methods, listed below, will ensure that a complete evaluation is done that meets the federal NCLB requirements on SES provider monitoring:

- A survey completed by school districts that includes input from parents, students, and teachers;
- A self-evaluation survey completed by approved supplemental educational services providers;
- Assessment results of students receiving supplemental educational services. For school year 2003-2004, only the 8th grade results of students taking the GEPA (Grade Eight Proficiency Assessment) will be used; and
- On-site visits, conducted by the NJDOE, to a selected sample of approved SES providers.

Your full cooperation in submitting this survey by **November 10, 2004**, is extremely important to this evaluation process. Attached are the instructions you need to complete the survey.

If you have any questions about this survey or supplemental educational services in general, please contact the Office of Title I Program Planning and Accountability at (609) 943-4283.

IB/SO/mlr

Attachments

c: William L. Librera
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